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| **Job Description** |

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| Job Title | Regional Talent Centre Goalkeeper Coach | | | |
| Department | Shrewsbury Town in the Community | | | |
| Location | Shrewsbury Sports Village, SY1 4RQ | | | |
| Accountable To | Women’s & Girls Officer | | | |
| Criminal Record Check Required | YES | | Level of Check | FULL |
| Financial Responsibility | Budget Holder | N/A | Authorisation Level | N/A |

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| **ROLE** |

To deliver and develop the goalkeeper specific technical programme for the Girls Regional Talent Club, enhancing the development of girls within the programme and to identify possible new target goalkeepers within the local area.

The remit is to produce players for the England Talent pathway and Shrewsbury Town Ladies first team.

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| **HOURS OF WORK** |

* Part time hours between the hours of 5:00- 7:00pm on Thursday evenings.
* Flexibility is essential as some weekends and evening work may be essential.
* There may be additional opportunities to coach during school holidays and across other programmes.

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| **PRINCIPAL RESPONSIBILITIES** |

* To plan, deliver and monitor the goalkeeping specific programme within the Girls Regional Talent Club
* To be responsible for the goalkeeping department, keeping records of goalkeeper’s progression and producing reports for both players, parents and other coaches
* Work with the SFA Girls and Women’s Development Officer to develop a robuts system of female talent ID that links with the County FA and other partners
* Assist the STFC ITC Girls and Women’s Development Officer to follow the guidelines of the Women’s & Girls Strategy
* Strengthen the female player pathway with structured opportunities for goalkeepers
* To support the delivery of female player development centres, elite performance centres, team tours, residential camps and training camps
* To ensure that accurate monitoring of records for all activities are maintained ad led on the analysis of evaluation information for activities
* To maximise opportunities to raise awareness of the organisations activities
* To ensure that the safety of participants, volunteers and staff is prioritised at all times
* Perform other duties as required which are considered relevant to the post and to the objectives of the Shrewsbury Town in the Community

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| **PERSONAL SPECIFICATION** |

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| **Skills/Qualities/Experience** | **Essential** | **Desirable** |
| Experience in a professional football development setting. | X |  |
| Two years’ experience of coaching the target group | X |  |
| Experience of coaching in a wide range of environments including schools, club & community settings. | X |  |
| An ability to keep and maintain records. | X |  |
| Knowledge of FA girls and women's strategy. |  | X |
| Good communication skills, both verbal and written including public speaking, report writing and dealing with the press & media. | X |  |
| Experience with Microsoft Office applications at advanced level | X |  |
| FA Level 2 | X |  |
| FA Goalkeeping Level 2 | X |  |
| FA Youth Award Level 2. | X |  |
| FA Licenced Coaches Club Member. | X |  |
| Ability to develop good working relationships with staff and partners. | X |  |
| Able to drive and have access to a car. | X |  |
| Able to work within flexi-hours to dovetail with other staff in the club especially on match days. | X |  |
| **Appointed person will be subject to a CRB clearance** | x |  |

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| **Our Core Values** |

We are looking for you to show these work-based core values which are integral to our workforce culture.

**Professional** – We are professional in every aspect of our delivery.

**Passion**– We are passionate about what we deliver for Shrewsbury Town Football Club, and how we can make a difference for the community we live in.

**Inclusive**– We are committed to support all of our participants regardless of race, gender or ability and will ensure that our programmes reflect this.

**Proactive** – We are determined to be forward thinking, innovative and ambitious in continually looking to improve our performance and impact.

**Fun** – We want all participants to share our enjoyment and enthusiasm in what we deliver – in a fun and safe environment.

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| **General Information** |

The Employee must at all times carry out his/her responsibilities with due regard to Shrewsbury Town in the Community’s policies and procedures in particular Health & Safety, Financial Authorisation, Confidentiality and with regard to the Data Protection Act.

The Employee must act to protect all young people and vulnerable adults that are in their care or attending the company’s premises. The Employee must report any misconduct or suspected misconduct to the Designated Safeguarding Officer.

The Employee must ensure a positive commitment towards equality and diversity by treating others fairly and not committing any form of direct or indirect discrimination, victimisation or harassment of any description and to promote positive working relations amongst Employees and customers.

The above Job Description is not intended to be exhaustive, the duties and responsibilities may therefore vary over time according to the changing needs of Shrewsbury Town in the Community.

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| Employee’s  Signature: |  | Date: |  |
| Employee’s Name: |  | | |

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| Head of Community’s Signature: |  | Date: |  |
| Employees’ Name: |  | | |